

**MINUTES OF THE
REGIONAL SCHOOL UNIT NO. 50
BUDGET MEETING
MAY 30, 2019
SOUTHERN AROOSTOOK COMMUNITY SCHOOL
7:00 P.M.**

RSU 50 Board Members Present: Barbara Burton, Robin Crandall, Laura Farnsworth, Kasandra Foster, Larry Greenlaw, Stephen Porter and Greg Ryan.

RSU 50 Board Members Absent: Carman Lilley and Paula Stevens

Town officials representing the towns of the district were sworn in by Agnieszka Dixon, as follows: Crystal – Carolyn Roy, Dyer Brook – Florence Hardy, Hersey – Lora Ryan, Island Falls – Patti Hartin, Oakfield – Bonnbelle Pratt, Smyrna & Merrill – Candis Nevers.

ARTICLE 1A: To elect a moderator to preside at the meeting.

It was moved and seconded to elect Agnieszka Dixon to moderate the meeting; the vote carried and Mrs. Dixon was sworn in by Superintendent, Jonathan Porter.

Rules of the meeting were addressed by the moderator. Mrs. Dixon also addressed those present with the option to dispense with the reading of the articles; it was moved by Brittany Brewer, seconded by Hilary Lane to move forward as described by the moderator. The vote was unanimous.

**ARTICLES 1 THROUGH 11
AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES**

ARTICLE 1: To see what sum the Regional School Unit will be authorized to expend for Regular Instruction.

School Board Recommends \$1,776,771

It was moved and seconded to accept Article 1 as written; the motion carried.

ARTICLE 2: To see what sum the Regional School Unit will be authorized to expend for Special Education.

School Board Recommends \$1,014,461

It was moved and seconded to accept Article 2 as written; the motion carried.

ARTICLE 3: To see what sum the Regional School Unit will be authorized to expend for Career and Technical Education.

School Board Recommends \$0

It was moved and seconded to accept Article 3 as written; the motion carried.

- ARTICLE 4:** To see what sum the Regional School Unit will be authorized to expend for Other Instruction.
School Board Recommends \$187,721
It was moved and seconded to accept Article 4 as written; the motion carried.
- ARTICLE 5:** To see what sum the Regional School Unit will be authorized to expend for Student and Staff Support.
School Board Recommends \$518,647
It was moved and seconded to accept Article 5 as written; the motion carried.
- ARTICLE 6:** To see what sum the Regional School Unit will be authorized to expend for System Administration.
School Board Recommends \$263,174
It was moved and seconded to accept Article 6 as written; the motion carried.
- ARTICLE 7:** To see what sum the Regional School Unit will be authorized to expend for School Administration.
School Board Recommends \$386,322
It was moved and seconded to accept Article 7 as written; the motion carried.
- ARTICLE 8:** To see what sum the Regional School Unit will be authorized to expend for Transportation and Buses.
School Board Recommends \$345,010
It was moved and seconded to accept Article 8 as written; the motion carried.
- ARTICLE 9:** To see what sum the Regional School Unit will be authorized to expend for Facilities Maintenance.
School Board Recommends \$956,698
It was moved and seconded to accept Article 9 as written; the motion carried.
- ARTICLE 10:** To see what sum the Regional School Unit will be authorized to expend for Debt Service and Other Commitments.
School Board Recommends \$0
It was moved and seconded to accept Article 10 as written; the motion carried.
- ARTICLE 11:** To see what sum the Regional School Unit will be authorized to expend for All Other Expenditures.
School Board Recommends \$0
It was moved and seconded to accept Article 11 as written; the motion carried.

ARTICLES 12 AND 13
RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

ARTICLE 12: To see what sum the Regional School Unit will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the Regional School Unit will raise and assess as each municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

Recommended amounts set forth below:

Total Appropriated <u>(by municipality)</u>		Total Raised <u>and RSU assessments by municipality)</u>	
Town of Crystal	\$ 378,671.06	Town of Crystal	\$ 137,172.00
Town of Dyer Brook	\$ 413,318.04	Town of Dyer Brook	\$ 146,142.00
Town of Hersey	\$ 40,761.15	Town of Hersey	\$ 40,761.15
Town of Island Falls	\$ 1,531,396.32	Town of Island Falls	\$ 557,796.00
Town of Merrill	\$ 326,089.18	Town of Merrill	\$ 120,612.00
Town of Oakfield	\$ 1,030,849.43	Town of Oakfield	\$ 361,560.00
<u>Town of Smyrna</u>	<u>\$ 355,029.59</u>	<u>Town of Smyrna</u>	<u>\$ 173,742.00</u>
Total Appropriated (sum of above)	\$ 4,076,114.77	Total Raised (sum of above)	\$ 1,537,785.15

Explanation: The Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Regional School Unit must raise and assess in order to receive the full amount of state dollars.

It was moved and seconded to accept Article 12 as written; the motion carried, 17 yes, 0 no.

ARTICLE 13: (Written ballot required.) To see what sum the Regional School Unit will raise and appropriate in additional local funds (**Recommend \$830,499**), which exceeds the State's Essential Programs and Services allocation model by (**Recommend \$830,499**) as required to fund the budget recommended by the School Board.

The School Board Recommends \$830,499, which exceeds the State's Essential Programs and Services allocation model by \$830,499. The School Board gives the following reasons for exceeding the State's Essential Programs and Services funding model: These additional local funds are needed to fund programs that are not fully supported by the Essential Programs and Services funding model including athletics, extra-curricular activities, and unanticipated events, and also including positions that are also not fully supported by the Essential Programs and Services funding model such as administration, the school nurse, the librarian, and substitutes.

Explanation: The additional local funds are those locally raised funds over and above the Regional School Unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Regional School Unit budget for educational programs.

It was moved and seconded to accept Article 13 as written; Article 13 passed by written ballot: 17 yes, 0 no.

ARTICLE 14 SUMMARIZES THE PROPOSED SCHOOL BUDGET

ARTICLE 14: To see what sum the Regional School Unit will authorize the School Board to expend for the fiscal year beginning July 1, 2019 and ending June 30, 2020 from the Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.
School Board Recommends \$5,448,804.

It was moved and seconded to accept Article 14 as written; the motion carried.

ARTICLE 15 RAISES AND APPROPRIATES FUNDS FOR THE SCHOOL NUTRITION PROGRAM

ARTICLE 15: Shall the Regional School Unit raise and appropriate **\$40,000** for the school nutrition program, with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the school nutrition program?
School Board Recommends a "Yes" Vote

It was moved and seconded to accept Article 15 as written; the motion carried.

ARTICLE 16 AUTHORIZES THE ADULT EDUCATION PROGRAM AND RAISES THE LOCAL SHARE

ARTICLE 16: Shall the Regional School Unit raise and appropriate **\$16,016.88** for adult education, with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program?
School Board Recommends a "Yes" Vote

It was moved and seconded to accept Article 16 as written; the motion carried.

ARTICLE 17 AUTHORIZES EXPENDITURES OF GRANTS AND OTHER RECEIPTS

ARTICLE 17: In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school and other program

purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

School Board Recommends a “Yes” Vote

It was moved and seconded to accept Article 17 as written; the motion carried.

**ARTICLE 18 AUTHORIZES THE
CAREER AND TECHNICAL EDUCATION BUDGET**

ARTICLE 18: Shall the Region Two Career and Technical Education operating budget as approved by the Cooperative Board for the year beginning July 1, 2019 through June 30, 2020 be approved in the amount of **\$1,814,591.41**

Note: Regional School Unit No. 50 share of the costs of this budget is \$0.

It was moved and seconded to accept Article 18 as written; the motion carried.

**ARTICLE 19 AUTHORIZES THE ADULT EDUCATION BUDGET FOR THE
CAREER AND TECHNICAL REGION AND RAISES THE LOCAL SHARE**

ARTICLE 19: Shall the Region Two Adult Career and Technical Education budget as approved by the Cooperative Board for the year beginning July 1, 2019 through June 30, 2020 be approved in the amount of **\$55,875.00** with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and well-being of its adult education program, and shall Regional School Unit No. 50 raise **\$2,983.12** as its share of the adult education budget?

It was moved and seconded to accept Article 18 as written; the motion carried.

The moderator reminded the public in attendance of the Budget Validation Referendum Vote scheduled at the local polls on June 11, 2019.

The meeting adjourned at 7:22 p.m.

Respectfully Submitted:



Jonathan Porter
Superintendent, RSU #50

REGULAR BOARD MEETING
MAY 13, 2019
MINUTES
SOUTHERN AROOSTOOK SCHOOL
6:30 P.M.

Board members present: Barbara Burton, Robin Crandall, Laura Farnsworth, Kasandra Foster, Larry Greenlaw, Stephen Porter and Greg Ryan.

Absent: Carman Lilley and Paula Stevens.

Others present: April Bates, Shannon Mathers, Elaine Small, Holly Vining and Janet Vose.

1. Call the Meeting to Order and Flag Salute
The meeting was called to order by the Chair, Stephen Porter at 6:30 p.m.; the flag salute followed.
2. The Minutes of the Regular Board Meeting of the April 11, 2019 and the Special Board Meetings of April 25 and 30, 2019 were considered.
Moved to accept by: Greg Ryan
Seconded by: Robin Crandall
Vote: Unanimous
3. Time Period to Hear from Citizens: None
4. Adjustment(s) to the Agenda: the following presentations will be held during this time:
 - a. Shannon Mathers will present to the board for the After School Program; this is a requirement for the grant.

Shannon presented on behalf of the After School Program: their goals, expectations and the great successes of the program thus far. There is also a Summer School component coming up. Shannon distributed pictures taken during some of their many activities, the goals and outcome tracking info and an example of the monthly calendar.

- b. Janet Vose will present the highlights of their recent tour of Europe through EF Educational Tours.

Janet presented a slide show from the recent trip and gave a brief narrative of some of the highlights.

5. Reports

Chair:

Vice Chair: Laura invited Board members to attend a focus group meeting being held at the Island Falls town office on May 15 at 4:30 p.m.

Committee Reports –

Building & Grounds: did not meet

Education: did not meet

Finance: Warrants were signed and Holly presented updates from the Siemens project.

Negotiations: Tentative agreement for a 3 year contract has been reached with the Teachers Assoc.

Policy: No policy meeting this month, second reading for policy EHB – School Records Management will be considered under item 8.

Region II – included in the Superintendent’s Report (attached)

Principals:

- April reported on the very successful Grade 5 Boston Trip held on May 9, 10 and 11.

Special Services Director:

- Janet updated the Board on several community projects that the high school Special Education students have upcoming.

Business Manager: see report under Finance.

Superintendent: Jon’s report is attached.

6. Announcement of Appointments, Resignations and Retirements: None

7. First Reading of Policies: None

8. Second Reading/Review/Adoption of Policies:

EHB: Records Management to be considered for a Second Reading/Adoption.

Moved to approve by: Greg Ryan

Seconded by: Robin Crandall

Vote: Unanimous

9. Other Business – Old/New

a. Nomination of Probationary and Continuing Contracts – RSU 50 Teaching Staff:

i. Year 2 Probationary Contract

Janelle Collier

Crystal Gallop

Melanie Cullins

Makenzie York

Kristen Fitzherbert

ii. For Year 3 Probationary Contract:

Meagan Brooks

Maggie McNally

iii. For Continuing Contract:

Debra Guiod

Paul Sherman

Moved to approve by: Barbara Burton
Seconded by: Robin Crandall
Vote: Unanimous

- b. Motion to approve the nomination by the Superintendent for the following annual employees to be placed under contract for FY20:

Administration: April Bates, Elementary Principal
Central Office: Elaine Small and Holly Vining
Special Education: Janet Vose
Guidance: Korinne Brannen and Jessica Walker
Technology: Todd Kuindersma and Thomas Small
Food Service: Gayle Glidden thru January 17, 2020
(this position will be shared with RSU 89)

Maintenance, Transportation & Building & Grounds:
Robert Betschner and Gerard Guilbeault

Moved to approve by: Larry Greenlaw

Motion by Greg Ryan to table this item and to look into the possibility of offering longer contracts with the above listed employees.

This motion failed for lack of a second.

However, Board consensus is to adopt a more formal process for negotiating contracts for the current “at will” employees for FY21.

Seconded by: Greg Ryan

Vote: Unanimous

- c. Compliance with Federal Guidelines

Authorize the Superintendent of Schools to apply for Federal/State Grants/Programs that may become available for the school system during June, July, and August, 2019.

Moved to approve by: Barbara Burton

Seconded by: Greg Ryan

Vote: Unanimous

- d. Authorize the Superintendent to hire professional staff during the months of June, July, and August, 2019.

Moved to approve by: Barbara Burton

Seconded by: Greg Ryan

Vote: Unanimous

- e.. Request from an elementary teacher, Maggie McNally for a leave of absence beginning in school year 2019-20 through December 2, 2019.

Moved to approve by: Barbara Burton

Seconded by: Kasandra Foster

Vote: Unanimous

- f. Signing of the Warrants and Amounts Adopted for the FY-20 RSU #50 Budget meeting to be held May 30, 2019 at Southern Aroostook Community School at 7:00 p.m. and the Budget Validation Referendum to be held on June 11, 2019 at local polling locations.

Warrant for the Regional School Unit No. 50 (the “Regional School Unit) be called and approved:

VOTE TO CALL AND APPROVE THE WARRANTS FOR THE BUDGET MEETING AND THE VALIDATION REFERENDUM AND TO AUTHORIZE THE NOTICE OF AMOUNTS ADOPTED

VOTED: That the warrant for Regional School Unit 50 (the “Regional School Unit”) Budget Meeting presented to the meeting be and is hereby approved and that a Regional School Unit budget meeting be and is hereby called for May 30, 2019 for the purpose of voting on the annual budget for the Regional School Unit for the 2019-2020 fiscal year;

That the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be and is hereby approved, and that a Regional School Unit budget validation referendum be and is hereby called for June 11, 2019 for the purpose of approving the budget adopted at the Regional School Unit budget meeting for the 2019-2020 fiscal year and;

That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the Regional School Unit is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the Regional School Unit budget meeting on May 30, 2019, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the Regional School Unit for posting at the polling places for the June 11, 2019 Regional School Unit budget validation referendum and;

Adoption of 2019-2020 Budget and signing of warrants:

Motion by Greg Ryan, second by Robin Crandall that the Vote entitled, “Vote to Call and Approve the Warrants for the Budget Meeting and the Validation Referendum and to Authorize the Notice of Amounts Adopted” be approved in form presented to this meeting and that a copy of said Vote be included with the Minutes of this meeting.

Vote: Unanimous

The Warrants for the Budget Meeting and the Validation Referendum and the Notice of Amounts Adopted were circulated and signed by those Board members present.

10. Future Agenda Item(s)
Expulsion policy

11. Upcoming Meetings and Events

Region 2 Meeting	May 14, 2019 @ 6:00 p.m.	Houlton
Special Assembly on Bullying, Cyber Bullying and Sexting will be held for SACS students, grades 6-12 on May 15, 2019 at 9:00 a.m.		
District Budget Meeting	May 30, 2019 @ 7:00 p.m.	at Southern Aroostook Community School
Budget Referendum	June 11, 2019	at Local Polls
Region 2 Meeting	June 11, 2019	at 6:00 p.m. Houlton
<u>Note Date Change for this Regular Meeting and Validation of the Voting Results</u>		
Policy Comm.	June 13, 2019 @ 5:30 p.m.	
Finance Comm.	June 13, 2019 @ 6:00 p.m.	
Regular Board Meeting	June 13, 2019 @ 6:30 p.m.	

12. Adjournment:

It was moved by Greg Ryan, seconded by Barbara Burton and voted unanimously to adjourn the meeting at 8:20 p.m.

Respectfully Submitted:



Jonathan Porter
Superintendent, RSU #50

RSU 50 Superintendent Notes: May 2019 RSU 50 Board Meeting

Region Two Report

1. New Program at Region 2, **(Update 10 students signed up so far)**

MECHANICAL SERVICES TECHNICIAN (Houlton-All day every other day)

The objective of the Mechanical Services Technician Pilot program is to introduce students to the duties and responsibilities of a Plumbing, Heating and Air Conditioning Technician. They will be learning the basics of each trade in the pilot timeframe of this first year. Students will learn how to work with the tools of the trade, gain knowledge of fittings and supplies used in each component, hands on lab work with various types of equipment, classroom instruction time devoted to technical aspects of each trade. Additionally, possible live work opportunities in to the field in regard to different types of installations and exposure to the types of environments students could expect to be working in as they learn and become involved in this occupation. The program will focus on using a nationally recognized curriculum provided by Associated Builders and Contractors (ABC of Maine).

2. OSHA 30 Training-Monday August 26-Friday August 30, 2019
3. Region 2 Final Awards Celebration Night, May 21, 2019
4. Current SACS students signed up for Region 2 for next school year
 - Seniors-12
 - Juniors-9
 - Sophomores-10
 - Freshman-8
 - Homeschooled students-7

Regional Bus Garage Report:

April 2019

SUN	MON	TUES	WED	THURS	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

WK # 1	REASON FOR GOING TO GARAGE
4	#23 bring back from garage

WK # 2	REASON FOR GOING TO GARAGE
9	#2 coolant leak
10	#25 New windows, new battery box tray

11	#25 back from garage #2 antifreeze reservoir
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WK # 3	REASON FOR GOING TO GARAGE
16	#30 new glass in door, new front heater, battery box tray #24 rear view mirror, door latch #2 new windows
19	#30 back from garage #24 back from gagage

WK #4	REASON FOR GOING TO GARAGE
22	#24 low beam headlights
23	#56-ACAP Bus transmission problem, bus at freightliner Gray van-service
25	White van-service
29	Gray van-Summer tires
30	White Van-Summer tires

Regional Service Center Update

1. Bus Garage-Hired Josh Suitter for the Bus Garage Assistant, will also be working in the Alt. Education Center
2. Substitute Training-Training for RSU 50 Substitutes will be held on Wednesday May15th.
3. Alternative Education-Interviews for the teaching positions were held last week. Jess Greene, Deb Guidod, & myself served on the interview committee. Good candidates, will finish the interview process by Friday including checking references. Applications for students will be going to students by Friday.
4. See attached Budget for Regional Service Center FY 2020

End of Year Activities

- May 20th Bangor Symphony Orchestra
- May 22 College Tour at UMPI
End of Year-After School Program Field Trip
- May 23 Hon. Banquet & HS Academic Awards, 6:00pm
- May 24 HS Student Council Bar-b-que
- May 31st Sr. Class Trip – New England Outdoor Center, Whitewater Rafting
6th Grade trip to Cole's Museum
- June 4 Baseball & Softball Prelims
- June 6th Baccalaureate at 5:00PM
Sr. Banquet 5:30/Class Night 7:00

Baseball & Softball Quarterfinals
June 7th Middle School Field Day & Bar-b-que
Graduation 7 PM, Project Grad. in Houlton to follow
June 8 Baseball & Softball Semifinals
June 10 8th Grade Field Trip to Funtown
June 11-12 Baseball & Softball Reg. Finals
June 12 8th Grade Completion, 9:00am
June 13 Last day of school, student dismissal-11:30am
June 15 Baseball & Softball State Finals

Respectfully Submitted:
Jon Porter, RSU 50 Superintendent
5/13/19